



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
San Francisco High School Compound, Misamis St.
Bago Bantay, Quezon City



July 29, 2009

MEMO TO

: Asst. Schools Division Superintendents
Division/ District Supervisors
Administrative Officers/Section Chiefs
Division Office Employees
All Concerned

SUBJECT

: **MONITORING OF TEMPERATURE OF PERSONNEL
AND VISITORS ENTERING THE DIVISION OFFICE
BUILDING**

As part of the our efforts to curtail the spread of communicable diseases specifically Influenza A (H1N1) virus in the Division Office, Temperature monitoring using the digital thermometer shall be undertaken by the security personnel on duty at the Right Wing Entrance and Left Wing Entrance of the division office building.

For your information and compliance.

VICTORIA Q. FUENTES
Schools Division Superintendent

For & by

[Signature]
Mar. *[Signature]*
ESI *[Signature]*